**Gen Ed Committee**

**October 14, 2013**

**2:00 pm FA 120**

Present: David Levenbach, Gina Hogue, Josie Welsh, Gauri Guha, Ilwoo Seok, Temma Balducci, Jerry Ball, Gary Edwards, Lillie Fears, Ray Winters, Ali Khalil

Absent: Bill Humphrey, Karen Yanowitz, Rebecca Oliver, Cecil Clark, Bob Bennett, Argelia Lorence

Dr. Levenbach called the meeting to order at 2:00 p.m.

The minutes of the previous meeting held on September 30 were emailed to the committee members to review prior to the meeting. Dr. Fears motioned to approve the minutes as presented, Dr. Ball seconded the motion, all approved. Motion carried to accept minutes as presented.

**Review of response to feedback on ENG 1003, Composition I & ENG 1013, Composition II from English and Philosophy**

Josie indicated that they called a special meeting in January and that they have a sustainable assessment going on. The professor gets the document from the student through blackboard, common assignment and rubric for Comp I and Comp II, and is graded by three professors.

Evaluation Feedback Form - Don't have a form going forward just get a memo from the committee to the department regarding their report thanking them and any questions. Dr. Guha motioned to provide a memo responding to follow-up report, seconded by Dr. Ball, all approved. Motion carried to provide a memo to the department regarding their follow-up report. Memo will cover the following points: need to assess all parts of student learning outcome, incorporation of assessment results in new teaching strategies, and sampling of student work for assessment.

Dr Levenbach will provide a draft of the memo.

**Review of response to feedback on COMS 1203, Oral Communication**

Dr. Fears provided the report to Dr. Levenbach electronically. Departments do not need to submit syllabi; analysis will be done from syllabi electronically submitted to Dr. Welsh’s office.

This will be up at next meeting

There will not be a meeting on Oct 28th due to the HLC Accreditation visit, so the next meeting is scheduled for 11/11/13.

**Mathematics**

Discussed Dr. Ingram’s email on the timing of the quadrennial review of Quantitative Reasoning. Motion made by Dr. Ball to delay Quantitative Reasoning until fall 2016, seconded by Dr. Balducci, all approved, motion carried.

Gen Ed Committee Meeting

October 14, 2013

Page 2

Have all math on 2016 review. Motion made by Dr. Winters to have all Math on the 2016 review, seconded by Dr. Ball, all approved, motion carried.

Meeting adjourned at 3:00 pm

Submitted by:

Chris Collins

Assistant to Associate Vice Chancellor for Academic Services